

## Full-Time Pre-K 3 Teacher Assistant

Holy Spirit School is seeking qualified and motivated individuals to apply for the position of Pre-K Teacher Assistant in our 3-year old program. This is a full-time position.

Responsibilities include:

- Working with a Lead Teacher in a Pre-Kindergarten classroom to deliver superior instruction and facilitate the learning environment
- Supervision of 3 year old students
- Assisting the Lead Teacher in differentiating instruction to both challenge and support individual learning
- Assisting the Lead Teacher in preparing lessons that are student-centered and student-led
- Assisting the Lead Teacher in using data to drive instruction each day and to modify as needed
- Collaborating with the Lead Teacher and other colleagues as part of a team of educators
- Assisting in the creation of a learning environment that is welcoming and encouraging to students
- Sharing your Catholic faith with students each day and participating in faith experiences with students including prayer services and school liturgies
- Leading as a role model for our students to exemplify and follow

Preferred candidates will have a Bachelor's Degree or Associate's Degree in the field of education, appropriate NYS Teacher Assistant Certification, and may have previous teaching experience. Candidates who do not meet all of the above requirements are still encouraged to apply.

Interested applicants should send a resume and cover letter **as soon as possible** to Mr. Michael Kosar via email or mail using the contact information below. Resumes will be accepted and evaluated on a rolling basis until the position is filled.

Holy Spirit School  
Attention: Michael Kosar  
54 Highland Drive  
East Greenbush, NY 12061  
[principal@hsseg.com](mailto:principal@hsseg.com)