

**Holy Spirit School (HSS) Parent-School Association (PSA) Meeting Minutes
December 11, 2023 at 6:00 p.m.**

Call to Order

- We called the meeting to order at 6:05 p.m.
- We approved the November meeting minutes. (Motion: Elizabeth, Second: Caitlin)

Opening Prayer

- Caitlin led the opening prayer.

Event Recaps

- Thank you for supporting our Windy Hill pie fundraiser. We will share the amount raised once we receive the check from Windy Hill.
- We are still working on finalizing the results from the Scholastic Book Fair. This will generate Scholastic Rewards Dollars totaling half of what we raised. (We will post exact amounts as soon as Scholastic confirms this.) We will combine the Scholastic Rewards Dollars with the spring sale, and then allocate funds for the teachers to purchase classroom items.
- Thank you to the Albany Firewolves for visiting our students on Friday, 12/8. The players and dancers read books and showcased their amazing lacrosse skills.
- Thank you to the Rensselaer Elks Lodge #2073 for hosting our Breakfast with Santa on Saturday, 12/9. The event was a big success! We appreciated volunteers being available to assist. For next year, we will ensure the event flyer is clear that you need to pre-register and pay in advance, but you can come anytime during the event and you do not need a ticket. (*Save the date for next year's event: Saturday, 12/7/24*)

Upcoming Events

- Our annual Holiday Shop will take place on Wednesday (12/13) and Thursday (12/14). Thank you to HSS families for donating so many fabulous items so students can shop for their family members. Students may donate at their discretion; there is no mandatory or minimum amount. Classes will vote to divide the funds between Concerns-U and the Rensselaer Elks so they can use the funds to support their mission-critical work in our community.
- We discussed ideas for kids and adult painting nights. After some debate, we voted to host a free childcare evening for HSS adults on a Saturday in January or February. Parents can drop off their children and enjoy a night out doing whatever they wish. Details to follow.
- Our next Dine-to-Donate is scheduled for Tuesday, 2/13.

Open Forum

- We discussed interest in a winter tubing event.
- We discussed the possibility of consolidating winter events like gingerbread decorating and Santa into a WinterFest-style event.

Volunteer Hours

- The PSA Board is working on a communication to families about available volunteer opportunities for the remainder of the school year. As a reminder, all HSS families must complete 5 hours.

Total Number of Families	<u>118</u>	
Total Completed	16	14%
Total In-progress	24	20%
Total Not started	78	66%

Closing Prayer

- Allison led the closing prayer and we adjourned at 7:00 p.m.

Next meeting: Monday, January 8, 2024 at 6 p.m.